

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF 5/20/08

Convened: 6:30 p.m.

Present: David Menter  
Kevin Johnston  
Jeffrey Bryan  
Andrew Artimovich  
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. At last week's meeting, Ellis presented the Board with a copy of a revised investment policy. Artimovich made a motion to adopt the revised investment policy. Motion was seconded by Waldron; all voted in favor.

The Board reviewed the minutes from the 5/6/08 meeting. Bryan made a motion to accept the minutes as written; seconded by Artimovich. Johnston, Bryan, and Artimovich voted in favor; Menter and Waldron abstained. The Board reviewed the minutes of the 5/13/08 meeting. Artimovich made a motion, seconded by Waldron, to accept the minutes as written. Menter, Bryan, Artimovich, and Waldron voted in favor; Johnston abstained.

Johnston made a motion to approve a request for Jessica Pimental, Recreation Director, to receive a town credit card with a \$500 limit and allow Menter to sign the set-up request form from Citizens Bank. The motion was seconded by Artimovich; all voted in favor.

The Board reviewed the notes:

- The auditor's have submitted a few concerns that they noted during their audit last week. The first concern is that the DARE checking account and 4<sup>th</sup> of July accounts are not in the custody of the Treasurer. They recommend these 2 accounts be turned over to the Treasurer. The Selectmen disagree with this recommendation as they are not Town funds but are donations. They would have concerns changing these over as, particularly in the case of the 4<sup>th</sup> of July funds, if there is a shortfall in collections they would be afraid that the Town would be responsible for funding it. Sheryl of Plodzik & Sanderson, the auditing firm, is due to return next week to review their findings and Julie will speak with her about the Board's decision at that time. Their other concern was the timeliness of the library deposits. The Selectmen would like a letter sent to the Library Trustees making them aware of the auditor's concern.
- The Memorial Day Observance will take place Monday at 8:00 a.m. at Tonry cemetery.

- Town Counsel was notified to send a cease & desist to Musso. They indicated that they would prefer a notice of violation. The Board is insistent that it be a Cease & Desist. Julie will pass this information along to Town Counsel.
- The Donaldson/Musto deadline for payment of fines to the Town is 6/5/08.
- Today, the Board received a late bid for the Grange roof repairs. The due date was April 28, 2008 so the Board chose not to open the bid.

The Board reviewed the documents for the loan agreement with the NH Municipal Bond Bank in the amount of \$976,151 to pay off the Bond Anticipation Note that was acquired for the purchase of conservation easements. In the presence of Phyllis Thompson, Town Clerk, Bryan made a motion to authorize the Town of Brentwood to enter into the loan agreement with and to sell its bond to the NH Municipal Bond Bank in the amount of \$976,151. Waldron seconded the motion; all voted in favor. Menter signed the appropriate copies of the Loan Agreement.

Gil Tuck, Building Inspector, was in with the following building permits which the Selectmen signed:

- David Lambert of 7 River Road for an alteration to the existing house, remaining within the original footprint.
- Michael Gregor of 370 Rte 125 for an addition to an existing sign.

Fire Chief Kevin Lemoine was in to discuss the purchase of a light tower with the Board. Lemoine sent out 3 requests for bids for a new light tower and received responses from 2. Northeast Emergency Management submitted a bid in the amount of \$9,562. Lakes Region Fire Apparatus submitted a bid for \$10,400. Lemoine explained that although Northeast Emergency Management came in with the lower bid, he has not been happy with their work recently and is recommending Lakes Region's bid be accepted. The Selectmen said it is his choice; they are OK with him accepting the Lakes Region bid. Bryan asked if Lemoine had heard the results of an exterior inspection of the Dunlop/Beckston facility on Pine Road that the Selectmen requested be done by the Fire Department. Lemoine was not aware of the results but will find out. He said he did know that they did an inspection at Gigante Park and the business that had the exhaust issue has installed the system through the roof as required. Lemoine said the inspection did find that there are some fire protection issues in a couple of the units and the exact requirements are being researched. The FD will let the Board know what needs to be done there.

Ernest Atwater was in to discuss his bid for work on the Grange Hall roof with the Selectmen. He expects he would be able to begin work in 2 to 3 weeks and that it would take approximately 2 weeks to complete the job. The Board inquired about the note in his contract requiring water be available at the job site. Atwater explained that this requirement is included in all of his contracts in case there is a need to mix cement, but since this is just a roofing job, it will not be needed. Johnston made a motion to award the job to Atwater and sign his contract contingent upon Atwater's submission of an Insurance Certificate in the amount of \$300,000 which includes Worker's compensation

and General Liability, and lists the Town of Brentwood as additionally insured. Artimovich seconded the motion; all voted in favor.

Julie read a letter that was sent to Carla Haase regarding a payment plan for her mother's (Marjorie Haase) property taxes.

The Board signed the following documents:

- A letter to the Christensen's regarding the renumbering of their home at 17 Sherman Ave. Waldron recused himself from signing.
- Bryan made a motion to approve an abatement in the amount of \$1,443.69 + interest per the recommendation of the Town's assessor, Jim Michaud for Jimmy & Dixanne Chua of 6 Robinson Street. The abatement is a result of a reduction in the assessed value due to inferior grade construction and the irregularity of the lot. Waldron seconded the motion; all voted in favor.
- After reviewing supporting documents from Jim Michaud, Waldron made a motion, seconded by Johnston, to deny the following abatements:
  - Philip & Marie Callery of 45 Abbey Road
  - Carolyn Lampiris of 6 Windsor Lane
  - Sarah Mahoney of 25 Windsor Lane
  - Robert McLoughlin of 3 Windsor Lane
  - Thomas & Nancy King of 7 Windsor Lane
  - Beverly Copland of 28 Windsor Lane
  - Amy Catalano of 34 Windsor Lane
  - Leanna Moynihan of 56 Abbey Road
  - Susan Meissner of 43 Abbey Road
  - James & Marie Byrne of 20 Abbey Road
  - Kevin & Kerri Gallagher of 52 Abbey Road
  - Patricia Robertie of 16 Abbey Road

All Board members voted in favor of denying the abatements.

Bryan submitted photos he took at the Labonte/Stratham Tire site which showed only a few tires being stored outside.

Bryan updated the Board members on the Fire Station Building Committee meeting that was held on May 19, 2008. At that meeting, Bryan was voted in as chairman. In addition, 3 new members joined the committee: Duane Demeritt, John Kennedy, and Frank Northrup. Some of the members are doing some "homework" and will report back at a meeting to be held in June. Waldron said he intends to attend the meetings in the future.

At 7:40 p.m. Artimovich made a motion, seconded by Johnston, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens